



DRAFT MINUTES

GREAT HOLLANDS BOWLS CLUB EXECUTIVE COMMITTEE MEETING THURSDAY, 26TH MARCH 2026 AT 4PM LOCATION: CLUBHOUSE

	Subject	Action
	Meeting opened at: 4.25pm Those attending: Jo Sanders-Merryweather (JS-M), Carolyn Lofthouse (CL), Gareth Jenkins (GJ), Ray Furnell (RF), Ian Clarke (IC), June Clarke (JC)	CHAIR
1.	Apologies - NA	
2.	Social Committee 2.1 The Open Day is sorted – bacon and sausage rolls will be sold via the kitchen hatch, a request for cake donations to be sent by JC. 2.2 Quiz night is organised for Saturday evening (28/3). The Race Night eventually got underway following multiple technical issues. 2.3 A BBQ is to be arranged once the green is open – JS-M to advise. 2.4 A Bingo evening is scheduled for 11/4/26 with a start time of 7pm.	JC JS-M
3.	Minutes of previous meeting (24/02/2026) – no amendments - attendees approved the content as a true and accurate record – the minutes of this meeting were approved and signed by JS-M.	ALL
4.	Actions from previous meeting 8.3 Club diaries – these will be delivered to the Club by RF on Saturday, 28/03. 9.1a New lighting has been installed in the car park area. 10.1 The ramp at the side door has been installed. IC to install a grab handle to assist those members who find getting into the Club difficult. 11.3 Spring clean – this is going ahead on 28 th and 29 th March. 11.6 BBQ has been purchased at a cost of £144, a cover and gas cannister is required, IC advised that he will ask BTC if they can donate a cannister which they do not seem to use any longer. 11.8 Moss removal from the car park walkway area is ongoing.	IC KM
5.	Club President Any items were deferred to the next meeting as RF had not planned to attend, but due to circumstances was present at the meeting.	
6.	Club Chairperson 6.1 Reduced membership fees for couples, to encourage new members for 2026 season only if a couple complete membership forms and join GHBC, one will pay full membership price and the second will pay half the membership fee. GJ to code on the till appropriately. 6.2 New slow cookers – JS-M requested the EC approve the purchase of replacement slow cookers, following discussions JS-M to provide the EC with costings of 3 x replacements. 6.3 Additional large dinner plates – JS-M requested the EC approve for additional large dinner plates to purchased, following discussions it was approved that 30 – 40 large dinner plates (plain white) could be purchased for the Club.	GJ JS-M JS-M

<p>7.</p>	<p>Club Captain</p> <p>7.1 Coaching & Mentoring on the Open Day – CL asked for the list of volunteer mentors for 16th May, CL will contact these members and confirm their roles for the day.</p> <p>7.2 Opening of Clubhouse during the playing season – following discussions regarding this subject it was determined the Clubhouse would be opened up as follows:</p> <p>Monday Martin Butler will open up by 11am</p> <p>Tuesday and Wednesday Gareth Jenkins will open up by 9am</p> <p>Thursday and Friday Ian Clarke will open up by 10am</p> <p>Saturday Neil Lofthouse will open up by 9am</p> <p>Sunday Angie Sherfield will open up by 9.15am</p> <p>Please note that Monday to Friday the green is closed until 12 noon, this is due to BTC greenkeeper maintenance.</p>	<p>CL</p>
<p>8.</p>	<p>Club Secretary</p> <p>8.1 Membership update – the Club currently has the following membership – 60 Bowling members and 27 Social members.</p> <p>8.2 Open Day volunteers – the following members have kindly volunteered to undertake roles on 16th May:</p> <p>Car Park – Lindon Kenshole + AN Other</p> <p>Meet and greet - Lorraine Capon, Mark Blackman and Maureen Sach</p> <p>Club introduction and membership - Ray Furnell</p> <p>Mentoring – Sheila Lee, David Horton, Jo Sanders-Merryweather, George Harris, Eddie Readings, Phil Sherman, Dick Fisher and Ray Furnell</p> <p>Kitchen duties – Jo Sanders-Merryweather, Sheila Horton and Carol Hegarty</p> <p>Bar coverage – Linda Stone has confirmed the bar will be manned</p> <p>Tombola stall – Julie Furnell (additional assistance is required)</p> <p>Plant stall – Barbara Harris (additional assistance is required)</p> <p>Thank you to all who have volunteered their time.</p> <p>JC to send out an email requesting cakes nearer the time to be donated and also plants and tombola prizes.</p> <p>8.3 Bowls England Trans and Gender Diverse revised policy – adoption by GHBC required – Proposed by JS-M, seconded by IC – policy adopted.</p> <p>8.4 Our Code of Conduct documentation – adoption by GHBC required – Proposed by GJ, seconded by CL – documentation adopted.</p> <p>8.5 Fees set by the Executive Committee for 2026/27 season – approval from EC required – Proposed by RF, seconded by GJ – approval confirmed.</p> <p>8.6 Welcome Pack and Etiquette documentation for all new members – this has been in the past emailed out to all new members, the EC have decided this year that this documentation will be provided to each new member in hard copy format on completion of a new member form and once payment has been made. JC to ensure that hard copies are available in the Clubhouse.</p> <p>8.7 Dexcom email request to hire facilities – following discussions JC to advise Dexcom that the Executive’s will consider this but advise that their proposed date of 28th April is not a convenient date for GHBC, and alternative suggestion of the month of August to be put to Dexcom by email.</p>	<p>JC</p> <p>JC</p> <p>JC</p>

	8.8	BTC meeting – confirmation for those Executives who attend the BTC meeting it is now confirmed for Wednesday, 8 th April 2026 at 10am in the Clubhouse.	
9.	Club Treasurer	<p>9.1 Honesty bar – different methods of how the honesty bar operates were discussed, suggestion of automated payments using a credit/debit card were mooted. Additional terminals similar to the till or having a card reader were all considered by the Executive; however, these would potentially impact on finance and subscriptions so it was determined that the current system would be kept for this year. A suggestion that IC and KM may trial payment methods using their mobile phones would be looked into.</p> <p>9.2 Treasurers Report – A comprehensive report was provided to the Executive by the Treasurer. Match and Rink Booking – this has been aligned with the leagues with our current membership list. Following receipt of the Club’s diary GJ will set up all the matches and book the rinks accordingly for home matches and then print out the rink sheets. A training session for Lesley Langer (and anybody else) in using the Match Booking system will be set up by GJ. IC to attend as IC understands how to use the system. Alerts from the Website – GJ has set up website alerts for those who have requested them on their renewal of membership forms.</p>	IC/KM GJ
10.	Clubhouse Manager	10.1 Selection issues for friendly matches – it was deemed that this topic was more appropriate to be taken and discussed with the Selection Committee.	IC
11.	Date of next meeting: Wednesday, 22nd April 2026 at 4.30pm in the Clubhouse		
12.	No further business meeting closed at 5.55pm		