

GREAT HOLLANDS BOWLS CLUB

Green: Recreation Ground, South Road, Wokingham, Berkshire, RG40 3EE Tel: 01344 300105



Executive Committee Meeting – 14th August 2023

Treasurer's report

1) Financial situation

I have attached a copy of the latest Profit and Loss account and the Balance Sheet. We currently have a surplus of £5,610.12. We have paid the electricity bill, but still await the bill for the maintenance of the green and the clubhouse rent, which is expected to be around £6,500.

Subscriptions are £425 above the total for last year. There has been a large drop in friendly match fees, which was expected, but the bar has done well.

The cash takings for the honesty bar are still with Carolyn Lofthouse, so can be expected to increase.

As expected, the cost of the clubhouse management has increased with the cost of the Camera system, the Health and Safety measures, the storage chest and the rectification of electrical issues.

2) New members

Jo Sanders and Kevin Merryweather have applied for membership and paid. I have not yet seen the forms from David Harnden.

	Men	Ladies	Total
Bowling	46	30	76
Social	11	17	28
Total	57	47	104

3) Electricity

I have agreed the apportionment for the electric charges with the council and paid this. The invoice was dated just before the start of the electric charging installation. The accounts dept at BTC are consulting Ian Evans to get readings on the consumption of the charging unit, which is on our meter.

4) New treasurer

Following our last meeting, Sue Richardson has agreed to take over as Club Treasurer. I am discussing the handover arrangements with Sue. I will do the year end processing and prepare the accounts and arrange the audit.

5) Match Booking System

Ray Furnell is taking responsibility for the operation of the match booking system. I am supporting Ray in that process. I have spoken to Gareth Jenkins and he has agreed to provide technical support to Ray in maintaining the system.

6) Managing the till system

The Square software which we use for the till has several components. There is a display on the till itself, showing the various categories of product e.g., wines, beers, spirits, soft drinks. Then there is a Square app which runs on a tablet and which can be used to modify the till display. Items can be added, prices changed, categories introduced, and new buttons created. Then there is a cloud-based desktop application which provides full maintenance of the system, addition of new staff, reports on the transactions, and updates to customers, items, prices and categories.

I have been doing this to date. It could perhaps be done by the bar manager, or by the treasurer, or by someone else.

7) Managing the Membership List

I currently manage the membership list, in Excel and PDF format. This should be used for emailing members. Going forward, we need to decide who will do that task.

8) Monthly Newsletter

I have been doing this, although others, e.g. the Social Committee send out their own news. Do we need someone to coordinate the sending of news on a regular basis?

9) Men's County Competitions

Over the past few years I have done all the administration for the Men's County Competitions. The club will need to find someone else to handle this.

Ken Perrett, Treasurer

10th August 2023