DRAFT MINUTES GREAT HOLLANDS BOWLS CLUB EXECUTIVE COMMITTEE MEETING WEDNESDAY, 24TH JULY 2024 AT 2PM LOCATION: CLUBHOUSE

	Subject	Action
1.	Welcome – the meeting was opened at 1.50pm Those attending: Olive Bambury (OB), Jose Chippendale (JCH), Edwin Readings (ER), Ian Clarke (IC), June Clarke (JCL)	CHAIR
2.	Apologies Brian Taylor	
3.	Minutes of previous meeting (19/06/2024) – the minutes of this meeting were approved and signed by JCH	ALL
4.	 Actions from previous meeting 4.1 Manpower is needed to move the picnic bench, IC to ask BTC as they kindly assisted in the past with this item. 	IC
5.	Club Presidents' report 5.1 Nothing to report at this time.	
6.	 Club Chairpersons' report 6.1 Water boiler – a request for this to remain switched on – this was agreed by the committee to leave this switched on for the remainder of the summer season. 	
7.	 Club Captains' report 7.1 Well done to the ladies for getting through to the next round. Friendlies – members are not coming forward to take part in friendly games. A request to encourage more participation in friendly games will appear in the next newsletter. Coaching – the club currently has no coach, previously some club members started a paid for by the club coaching course but did not complete the sessions, as a club we should be able to provide coaching for new playing members, this also needs to be put into the next newsletter and anyone interested will need to put in writing that they are interested in becoming our club coach. 	JCL
8.	Club Secretarys' report 8.1 Correspondence was received from Bowls England regarding the requirements for the clubs Safeguarding Officer, the document has been issued to Steve Daniels – Child and Vulnerable Adult Officer and Sheila Lee	

	 Welfare Officer, there is a copy of this document on the notice board for members information. 	
9.	Club Treasurers' report	
5.	9.1 Apologies received from the treasurer.	
10.	Clubhouse Managers' report	
	10.1 A thank you to Jo and Kevin for their help in cleaning up the BBQ	
	equipment and BBQ area, their efforts were recognised by all.	
	10.2 Liz Markham has agreed to undertake the painting of the gate.	
11.	AOB	
	11.1 Hire of the club house – a proposal by ER and seconded by JCH to charge	
	a nominal fee to club members of £25 for the hall and £25 for bar services this was approved by the executive committee, this is implemented with immediate effect.	
	11.2 Constitution - Assets of the club – this is being looked into by IC to safeguard all of the clubs assets should there be a winding up of the club at any time in the future. IC to bring this forward.	IC
	11.3 Club Rules – there is nothing in the current club rules regarding the hire of the club premises having to be submitted to the executive committee in a formal setting, requests must be received on the appropriate application form and once submitted the request will be dealt with either by a face to face meeting if one is imminent or by an email request from either the club secretary or clubhouse manager to the full executive committee for their written approval or decline to individual requests to hire of the hall.	
	 Club rules to be amended appropriately. 11.4 Club Shirts – new shirts for the club - samples to be sought as this item has been re-instated by the executive committee and is being lead by ER – ER to liaise Angie Sherfield. 	JCL ER
	 11.5 Pens – these gifts are given to visiting clubs and are for the top rink – we will continue to provide gifts, OB to obtain samples/catalogues for looking at changing the gifts to notebooks or an alternative item. 11.6 A request had been received from Barbara Harris and Angie Sherfield for approval to hold a Macmillan coffee morning in the club house on Friday, 27th September 2024 – the committee gave their full approval for this event to go ahead as requested. The trophy from previous years for 	OB
	 this event has been located and polished by IC. JCL to advise the requesters by email 11.7 Requests from 6 club members received via the suggestion box, these will 	JCL JCL
	be acknowledged. 3 of the requests have multiple subjects, these will be responded to as soon as is possible.	JCL
12.	Date of next meeting: Friday, 23 rd August 2024 – time: 2pm – venue: Clubhouse Dates for diary:	
	No further business meeting closed at 2.45pm	
13.	Following the meeting club secretary noted that a request for fans be provided in the clubhouse was received – IC has been in the loft and there are now 3 fans	
	which can be used by club members available in the clubhouse.	