



DRAFT MINUTES

GREAT HOLLANDS BOWLS CLUB EXECUTIVE COMMITTEE MEETING TUESDAY, 22ND APRIL 2025 AT 10AM LOCATION: CLUBHOUSE

	Subject	Action
1.	Welcome – the meeting was opened at 10am Those attending: Ray Furnell (RF), Carolyn Lofthouse (CL), Gareth Jenkins (GJ), Ian Clarke (IC), June Clarke (JC)	CHAIR
2.	Apologies Jo Sanders-Merryweather	
3.	<p>Social Committee – in attendance for this item Carole Drury (CD)</p> <p>3.1 Club days Q : can any be used for social events A: all the open days are available for social events</p> <p>3.2 Sundays during summer Q: will the club be open between 12 noon and 2pm if no games on A: No</p> <p>3.3 A reminder to all club members of the £2 charge for non-members.</p> <p>3.4 There is no BBQ on the open days, signage to be amended accordingly. Open days will have tea/coffee and cake with a £2 charge, club members will need to bring a packed lunch if they are at the club for the whole day.</p> <p>3.5 Q: Can the funds raised by the club be publicised A: JC will liaise with GJ and the monies raised will be put into future executive minutes / newsletters to update all club members</p> <p>3.6 As the club has amassed second hand books and puzzles CD proposed a book & puzzle stall at the open days – CD to organise this <u>CD left the meeting at this juncture</u></p>	<p>IC</p> <p>JC/GJ</p> <p>CD</p>
4.	Minutes of previous meeting (25/03/2025) – the minutes of this meeting were approved and signed by RF	
5.	<p>Actions from previous meeting</p> <p>7.1 Open days 5th & 17th May 2025 – covered in discussions with CD above</p> <p>7.2 Leaflets – distribution is being made by club members advertising the club</p> <p>8.2 First Aid Training – the cost of training for David Horton has been noted as £230 for St Johns Ambulance – this cost proposed by GJ and seconded RF – JC to advise David Horton that finance has been approved for this total and he can book a convenient date for this attendance for a day course, club will reimburse him.</p> <p>9.3 Social Spending – CD has forms and there are spares in the Treasurer's box in the clubhouse.</p> <p>11.3 Rink Booking System – both systems are to run this year GJ to send to JC information to email out to bowling members.</p> <p>11.8 Wheelchair for the green – a donation from Sheila Lee has been received in the form of a cheque for £1,000 – the Executive Committee voiced sincere thanks to Sheila for her very generous donation to the club – this</p>	<p>JC</p> <p>GJ/JC</p>

	<p>money will be ring fenced for the sole purpose of being put towards the purchase of a wheelchair.</p> <p>CL has sent details and has chased the Benevolent Fund, contact at the Benevolent Funds office is awaiting responses from the committee members and will advise their decision. Bring forward to next meeting.</p> <p>Q: why does it have to be electric – discussions determined that an electric wheelchair will give whoever is using this equipment more independence rather than having to be pushed by another club member.</p> <p>RF to contact Care Co in Camberley to enquire if they can provide advice regarding an appropriate chair.</p> <p>5.1 Membership Forms – a quantity of these are now pinned to the notice-board and there are some in the yellow folder in the trays in the clubhouse.</p> <p>9.2 Membership for 2025/26 – membership is down on last year, the open days are very important together with advertising of the club to attract new members.</p> <p>10.3 Outdoor benches – the maintenance of the green benches has been completed, a few of the brown benches have been completed but there are still a few which need maintenance, these will be completed in the coming weeks with support from the clubs maintenance team. One bench was in such disrepair that it had to be disposed of, JC to write the Waitrose HO and enquire if they would be prepared to fund/provide one or two benches.</p>	<p>CL</p> <p>RF</p> <p>JC</p>
6.	<p>Club President</p> <p>6.1 An apology letter has been received from Camberley & District Indoor Bowling Club regarding an issue where one of their club members made derogatory comments on the use of bowling arms. The League Secretary is taking this to their next bowling committee meeting to discuss.</p>	
7.	<p>Club Chairperson</p> <p>Apologies received – nil to report.</p>	
8.	<p>Club Captain</p> <p>8.1 Green Opened – on Saturday 22 played in yard stick competition – Easter eggs were given as prizes – the event was enjoyed by all who attended. Sunday – Hurst reduced the friendly to 3 triples – many thanks to all who played.</p> <p>A request for all playing members to keep a record of games played and the results.</p>	
9.	<p>Club Secretary</p> <p>9.1 Letters received</p> <p>A letter & an email were received regarding bar staff opening and closing the club when on duty, no issues for locking up of the club when bar staff are on duty, however, opening of the club is an issue, back in April 2024 this was raised but no definite solution was found, IC to contact BTC and discuss whether the green keeper could undertake the opening of the clubhouse for us.</p> <p>9.2 Bar price increases – club members had given strong objections to bar price increases in recent weeks. RF proposed and IC seconded that all future price changes should come through the Executive Committee.</p>	IC

	<p>9.3 Suggestion Box – a discussion regarding the procedure of opening the suggestion box took place – the attending executives accepted/approved that the club secretary will open the suggestion box on a regular basis and address any minor notes/requests from club members (e.g who is responsible for procuring dishwasher tablets and salt – easily answered by the secretary and does not need an executive discussion), however, anything which needs a committee decision will indeed be brought to future executive meetings.</p> <p>9.4 Bar procedures/stock – a letter has been received regarding free drinks for members who man the bar for club activities. It was noted by the executive that there has been a large increase in free drinks issued during the period October 2024 – March 2025, following discussions it was decided that JC will send an email stating: “A discussion has taken place and an executive decision made that with immediate effect there will NO LONGER be free drinks provided / available or taken from the bar as this is having a significant impact on bar profits.”</p> <p>9.5 Food Hygiene Officer – an email had been sent out advising the standing down of the FHO for the club and requests for volunteers unfortunately no-one at this time wants to undertake this position. CL advised that Karen Chapman might stand in to cover until we can get a club member to take this role on. JC to email Karen Chapman and ask.</p> <p>9.6 Food diary – there is a food diary folder in the kitchen which MUST be completed by anyone who is providing catering to club members, also the fridge and freezer temperatures need to be logged - JC to put this out by email and into the next newsletter.</p>	<p>JC</p> <p>JC</p> <p>JC</p>
10.	<p>Club Treasurer</p> <p>10.1 Current bank mandate – RF to confirm that he can access the clubs account to GJ as soon as possible.</p> <p>10.2 Match and Rink Booking system – this is all set up, a note has been circulated to all club members describing this system.</p> <p>10.3 Club Shirts – First shirts have been issued free of charge to current bowling members and a proposal by RF seconded by GJ to charge £27 for additional shirts to club members this charge will apply to new members this was carried unanimously.</p> <p>10.4 County Competitions – it has been agreed that Sheila Stickland will sort this out for the ladies and Ray Furnell for the men.</p> <p>10.5 Match Raffle Prizes – a process has been agreed for getting money for raffle prizes to the Bar Manager.</p> <p>10.6 Publicity – CL and GJ have put together an article this has been submitted to both the Crowthorne Eye and Great Hollands Matters.</p>	<p>RF</p>
11.	<p>Clubhouse Manager</p> <p>11.1 The executive committee expressed their sincere thanks to Angie Sherfield for her very generous donation of new rubber bowling mats. The old mats are to be used for roll ups and the new bowling mats donated by Angie to be used for matches. Another big thank you to Angie also for her efforts regarding the new club shirts.</p> <p>11.2 There is a shortage of bar volunteers – JC to add to a newsletter a request for volunteers.</p>	<p>JC</p>

	11.3 Green feedback – it has been mentioned that the green is a bit “bumpy” this is being addressed by the green keeper. 11.4 Paving – IC to look at some free paving slabs to see if appropriate for club use. 11.5 Sheds – one shed has a door which needs a little attention – this is in hand 11.6 Drainage – the soakaway drain at the members gate entrance has been unblocked as it was full of soil.	IC
12.	AOB None	
13.	Date of next meeting: Monday, 19th May 2025 4.30pm - Clubhouse Dates for diary: Open days 5th May and 17th May 2025.	
14.	No further business meeting closed at 11.40am	