

**GREAT HOLLANDS BOWLS CLUB
EXECUTIVE COMMITTEE MEETING
23rd May 2023 at 10.00am
Location: Club House**

Present: Olive Bambury (OB) – President, Lorraine Capon (LC) – Chairperson, Ken Perrett (KP) – Treasurer, Phil Sherman (PS) – Club manager, Ray Furnell (RF) – Club captain

Lorraine opened the meeting at 10.00am. There were no apologies.

Discussions with the Social Committee

Lorraine welcomed Barbara Harris to the meeting to discuss Social Committee matters.

We reviewed the arrangements for the Open Day, including the catering and the barbecue. Barbara asked if the Executive would be happy to have a card stall at the Open Day. This was agreed.

We were hopeful that the new mayor will come to the Open Day.

We discussed the 40th Anniversary event and decided to move this to July 30th, as the previous date clashed with the Ladies' County match. The Committee will discuss the format for this at the next meeting.

Action 1: Discuss 40th Anniversary Event at the June meeting of the EC.

The Social Committee will consider organising an afternoon tea. It was agreed that the club will pay for the catering.

The Executive are keen to involve the Social Committee more in discussions about social activities. Hopefully the interaction will be improved by having Barbara at the meeting.

Barbara suggested that we investigate whether someone might be willing to undertake PR on behalf of the club, to raise interest with local companies.

Barbara commented on the rubbish left by the council beside the equipment sheds.

Action 2: Phil will speak to the Council about the rubbish left by the equipment sheds

Lorraine thanked Barbara and the Social Committee for all their efforts. Barbara then left the meeting.

Minutes of the previous meeting

The minutes of the meeting held on 27th April 2023 were approved. (Proposed by Ray, seconded by Lorraine, all in favour)

Matters arising from the minutes

- a) Irene Stow has resigned as Secretary and has left the club. We had received no information on which actions had been completed. Ken agreed to take the minutes for this meeting.

Action 3: Ken was asked to write to all members to see if anyone would be willing to undertake to role of secretary.

- b) Lorraine has had an update from John Hills on the new signs for the gate and shed. The signs had been ordered. However, there had been problems with the order.

Action 4: Phil was asked to cancel the original order for the two new signs and to start again on a new order.

Review of outstanding actions

We had been asked by club member, Mike Ormerod, for permission for him to host an event in aid of Heathlands Dementia Home. Lorraine suggested 2nd September. Mike will book rink 6 via the pavilion to have a fund raiser involving 15–20 people. They will make teas and coffee in the club house. There will be no charge.

Secretary's correspondence

The Committee had received a request from a Dementia Charity that runs workshops for dementia sufferers. This would involve 2 hours sessions each week for a period of 6 weeks.

Action 5: Ken was asked to get more details regarding how the dementia workshops would operate and report back to the Committee.

Treasurer's Report

- a) Friendly Match Raffles. The new arrangements for the Friendly Match Raffles were introduced in April. We decided to review the operation of the new system at the end of June.

Action 6: Review the operation of the new raffle system at the end of June.

- b) Ken has been asked to clarify the policy concerning the cost of catering for county competitions. It was agreed that, where the club enters a county competition and members are invited to play, then the club will pay for the food. This affects the men's double fours, mixed double fours and ladies' top club. If there is a monetary prize, then this will be retained by the players.
- c) Purchase of pens – Thank you to Sheila Lee for purchasing 500 pens, at her own expense, for use as prizes. The club has also purchased commemorative pens for the 40th Anniversary. These will be issued to club members.

- d) Rink 6. We had apparently misunderstood the agreement about rink 6. Jackie Burgess clarified that the Council had agreed not to let out the public rink out on days when we were expecting to use all the rinks. Otherwise rink 6 would be available for public use.

Club House Managers Report

The fixed electrics in the clubhouse have been checked, as required by the Club insurance. There are a couple of issues which need to be addressed. These are:-

- a) The power for the heater in the ladies' toilets had been tripped. This is due to the fact that the heaters is on the same circuit as the heater in the disabled toilet. These need to be separately wired.
- b) The heater in the gent's toilet has no switch and so could not be checked.
- c) One of our floodlights is damaged and needs to be addressed.

Phil has asked for an estimate of the work to be done. Phil will investigate the work required and the cost.

Action 7: The EC agreed that Phil should go ahead with necessary electrical works to ensure the safety of the clubhouse.

Action 8: Phil to arrange PAT testing for plug-in appliances.

Phil is working though our new Health and Safety process.

Phil proposed that someone else be added to the list of people with access to the CCTV system. This was agreed.

Action 9: Phil will add Ken to the list of people with access to the CCTV system.

Phil had discovered that the Council had connected their new charging system to our meter.

Action 10: Phil will discuss the charging of electric vehicles with Ian Evans as they appear to have connected the charging sockets to our meter.

Club Captain Report

Ray reported that we are struggling to get people to sign up for friendly matches.

Lorraine mentioned that the edges of the green appeared to have been left uncut. Our understanding is that the edges would be cut, but at a higher setting.

Action 11: Phil will consult the greenkeeper about cutting the edges of the green.

Constitution

We decided to convene a special meeting to discuss this at the end of the bowling season.

Defibrillator

We had previously decided that it was going to be too expensive to replace the defibrillator. There are now two defibrillators at the pavilion.

In response to feedback from club members, the Executive agreed to make further investigations.

Ian Evans, the Recreational Facilities Manager for Bracknell Town Council, had mentioned the possibility of us getting a new defibrillator on preferential terms.

Action 12: Phil will follow up with Ian Evans to investigate the possibility of installing a defibrillator in the clubhouse.

Meanwhile, we decided that we will open the gate to the Pavilion for home friendly matches.

Any other business

a) Behaviour on the green

One of our members had made some inappropriate remarks on the green and some members have complained. Lorraine will draft a letter to be sent to the member concerned.

Action 13: Lorraine to write to one of our members following complaints of inappropriate remarks being made on the green.

b) Vice-captain

Roy Williams has stepped down from his role as Vice-Captain. Certain concerns have been raised which led to Roy's resignation.

Action 14: Lorraine will write a letter to the club member who was the subject of these concerns.

Date of next meeting

The date of the next meeting is 19th June at 10am