

**APPROVED MINUTES**  
**GREAT HOLLANDS BOWLS CLUB**  
**EXECUTIVE COMMITTEE MEETING**  
**FRIDAY, 10<sup>TH</sup> JANUARY 2025 AT 11:00AM**  
**LOCATION: CLUBHOUSE**

	Subject	Action
1.	Welcome – the meeting was opened at 11:02am Those attending: Olive Bambury (OB), Jose Chippendale (JCH), Brian Taylor (BT), Ian Clarke (IC), June Clarke (JCL)	CHAIR
2.	Apologies Eddie Readings – apology received at 11.35am on day of meeting.	
3.	Minutes of previous meeting (26/11/2024) – the minutes of this meetings were approved and signed by JCH	ALL
4.	Actions from previous meeting 8.1a Club Shirts – Angela Sherfield had advised JCL that the shirts are expected at the end of February 2025, suppliers timeframe is approximated. 8.3a Safeguarding Officer – JCL has been in contact with the RCBBA providing them with personal DBS certificate and NHS certificates covering safeguarding for both adults and children, still awaiting if RCBBA are prepared to accept these. Carolyn Lofthouse has advised that she is prepared to undertake this role if no one else volunteers. The Executive acknowledged this and thanks were expressed to Carolyn.	
5.	Club Presidents’ report Nothing to report at this time.	
6.	Club Chairpersons’ report Nothing to report at this time.	
7.	Club Captains’ report Absent from meeting therefore nothing to report at this time.	
8.	Club Secretaries’ report Nothing to report at this time.	
9.	Club Treasurers’ report 9.1 Query raised regarding the water softener behind the bar – IC advised that this has now been replaced, email of thanks to be sent to Kevin Merryweather for providing this free of charge.	JCL
10.	Clubhouse Managers’ report 10.1 Requests are being received via the clubs’ website to hire the hall for wakes and party’s from outside sources – following discussion it was confirmed that the club does not hire out the hall/club to outside sources. 10.2 The accounts record for RBCCA spending was handed to the treasurer BT. 10.3 The committee were advised that all RBCCA information is now to be computerised this year, discussion between IC and Sheila Stickland resulting in Sheila is going to send IC a list for him to upload relevant information onto the RBCCA site. The county will invoice the club en block.	IC

	<p>10.4 Dishwasher – a spare dishwasher didn't work when tested, CT Bell provided an estimate of £394 for an Indesit domestic dishwasher fully installed, it was agreed that a domestic unit would suffice for the clubs use. Proposed by BT and seconded by JCH – carried unanimously. IC to take this forward.</p> <p>10.5 Cooker cleaning – IC requested the committee to approve funding for having the cookers cleaned in April 2025 – approximate cost of between £150 and £180 – proposed OB and seconded JCH – carried unanimously. IC to take this forward.</p> <p>10.6 It was noted by the committee that the rinks 1 metre edge has improved on last season, thanks to the work by the groundsmen.</p> <p>10.7 Renewal of Membership form – to make renewal of memberships easier to track administratively a form has been produced and the committee asked to approve this – proposed OB and seconded BT – form approved for 2025 use.</p>	<p>IC</p> <p>IC</p> <p>IC/JCL</p>
11.	<p>AOB</p> <p>11.1 JCL had provided an unused combination cooker/microwave for club use prior to Christmas, JCL asked the committee if the club would like to buy this at a greatly discounted price of £100 (bought new at a cost of over £350). Purchase proposed by OB and seconded by JCH – carried unanimously. BT to arrange for payment. User guide will be provided by JCL.</p> <p>11.2 Membership Fees for 2025 – the membership fees had not been increased in 2024, the committee discussed this and it was agreed that an increase for 2025 season is appropriate - full membership to be increased by £10 and social membership increased by £5 – proposed by BT and seconded by IC – carried unanimously.</p> <p>11.3 AGM – a draft agenda was presented to the committee by JCL – agenda was approved for issue to club members at the appropriate time.</p>	<p>BT/JCL</p> <p>JCL</p>
12.	<p>Date of next committee meeting: No meeting scheduled until after the AGM as a new committee will be formed for 2025.</p> <p><u>Dates for diary:</u>  <u>BTC meeting Tuesday, 4<sup>th</sup> February 2025 – 10am in the clubhouse.</u>  <u>AGM scheduled for Sunday, 9<sup>th</sup> February 2025 – 10am in the clubhouse.</u></p>	JCL
	No further business meeting closed at 12 noon	

Approved and signed by Angela Sherfield – Club Chairperson



25<sup>th</sup> February 2025