

GHBC Executive Meeting

5th January 2023 at 10am

Great Hollands Bowls Club

Present: Olive Bambury - President, Lorraine Capon – Chairperson, Ken Perrett – Treasurer, John Hills – Club manager, Bob Rhodes – Club captain, Graham Cripps – Secretary.

Note taker – Una Cripps

1. L. Capon opened the meeting by wishing everyone a Happy New Year.
2. Minutes from 5th December 2022 read and agreed by B. Rhodes and K. Perrett.
3. **Matters arising:-**
 - Loft ladder – will cost around £200, it was agreed to wait until the new club manager is in post.
 - Discipline is ongoing, no further information.
 - Charities for coming season will be decided at AGM in February.
 - Club nominations for Executive members will be taken down on Friday 6th January 2023.
 - Pens – it was agreed that pens will not be distributed at matches.
 - Locks – Main door bottom lock will be replaced.
4. **Secretary's Correspondence** – G. Cripps

Accident report received regarding incident at Christmas party. Will be retained for five years.
5. **Treasurer's report.** – K. Perrett
 - Financial report was distributed to members.
 - Electric meter reading received from June 2022 to 17th November 2023 - £1,000.
 - Clubhouse is now on a smart meter.

6. Clubhouse managers report – J. Hills

- New members welcome board – a proposed sign layout for consideration.
- Replacement padlock for side Gate – a replacement padlock was purchased for the side gate as the existing one was cut off due to the Social Committee not being able to get the padlock off on evening of Christmas party. The keys will be distributed to the existing key holders.
- Diary for 2023 and new club house maintenance book has been purchased and placed on the club documents table.
- Guidelines to reduce energy costs have been completed for your consideration, if agreed then these can be included in the newsletter.
- J. Hills researched the installation of a new loft ladder. This would require the existing loft access to be adapted to fit a drop down door and then fit an extending loft ladder. The approximate cost for purchasing the loft ladder, loft access drop down door and materials would be approximately £200 but this does not include installation costs.
- Job description of club house manager. This is now complete and copies are available.

7. Club captains report – B. Rhodes

Nothing to report.

8. Club Constitution.

K. Perrett and L. Capon reviewed GHBC Constitution and are preparing an updated draft constitution based on the Bowls England's constitution, this will be discussed at the AGM. It is suggested that we run with Bowls England Constitution for most of the year then after eleven months the members can then decide if they want to adopt Bowls England's constitution. K. Perrett will scan the draft constitution then forward to the Exec group also distribute to the members if agreed at the AGM.

Action: K. Perrett to scan draft Constitution and forward to Exec group.

9. Public rink booking and use of clubhouse on 10th June 2023.

Letter received from Rosie Steward asking if they could use the clubhouse for teas after a charity bowls match on the public rink.

Action: G. Cripps to reply informing R. Stewart that we are unable to make a decision until the fixture list has been published.

10. Date of next meeting: Tuesday 24th January 2023 at 10am.

